

Cabell County Schools
Job Description
Supervision: Extra Duty
(Extra-Curricular)

Position: Supervision: Extra Duty (Extra-Curricular)
Supervisor: Building Administrator
Location: As per posting
Salary: As per Cabell County pay schedule
Employment Term: As per posting

Qualifications:

1. Must hold a valid West Virginia Professional teaching certificate
2. Must be a Professional employee at the location indicated on the posting.
3. Must be prompt in report to duty assignment.
4. Must be willing to work either indoors or outdoors regardless of weather conditions.

Responsibilities:

1. Supervise students on premises, entering and leaving
2. Enforce safety guidelines and mandatory travel routes for students
3. Enforce Cabell County Schools Code of Conduct during the transitional times
4. Anyone accepting this position is mandated to report suspected abuse and neglect
5. Monitor students to ensure they are picked up by the appropriate parent or guardian.
6. Other responsibilities as assigned by school administrator

October 1, 2020