

Cabell County Schools Job Description

Title Of Vacancy: Spanish Exploratory (Grades 6-8)

Location: As per job posting

Position Type: Teacher

Employment Term: 200 days

Application Portal: <https://jobs.cabe.k12.wv.us/>

Salary: As per Cabell County pay schedule

Supervisor: Principal/Assistant Principal

Job Summary: The Spanish Exploratory Teacher is assigned to deliver a comprehensive Spanish program in accordance with state law and West Virginia Board of Education and county policies and regulations.

Qualification: Holds or qualifies for a West Virginia Professional Teaching Certificate endorsed for the subject and grade level indicated in this posting as applicable to this assignment.

Duties and Responsibilities:

1. Implement the programs of study approved by the West Virginia Board of Education and the county Board of Education.
2. Actively use a Multi-Tiered System of Supports (MTSS) to deliver instruction.
3. Maintain professional work habits to promote a collaborative, supportive learning climate.
4. Utilize standards-driven instruction using state-approved curricula.
5. Teach students to the mastery of the West Virginia College-Career-Readiness Standards specific to the grades and subject being taught.
6. Create and maintain a positive classroom climate conducive to learning for all students.
7. Utilize instructional management system models that increase student learning.
8. Communicate effectively with the educational community and parents/guardians on a regular basis (learning platforms, email, and phone).
9. Make instructional decisions based on data.
10. Knowledge and implementation of technology for instruction and work required task.
11. Demonstrate competence in standards-based lesson design and implementation.

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12. Meet Federal, State, County and School policies (State Assessment, IEP, 504, SAT plans, technology usage, attendance, grading, record keeping, supervision of students, etc.).
10. Proctor and implement state and county assessments approved by the WVDE and Cabell County Schools.
11. Complete and submit all reports in a timely manner as required by law, the West Virginia Department of Education, and/or the county Board of Education.
12. Report the presence of any situation that may be harmful to the health and safety of the students and/or staff.
13. Identify and refer for screening and evaluation of any student who has learning deficiencies.
14. Any teacher accepting this position is mandated to report suspected abuse and neglect.
15. Complete duty assignments as designated by the principal.
16. Communicate to parents/guardians about the progress and/or deficiencies of students.
17. Accept responsibility for the behavior of the students assigned and implement plans/programs as designed by the school.
18. Supervise students at all times in accordance with state, county, and school policies.
19. Attend all faculty senate and other required meetings/PD.
20. Fulfill annual continuing education requirements and attend other required training programs.
21. Report student attendance as legally required and in accordance with county policy.
22. Maintain and order supplies and equipment necessary for the successful operation of the instructional program.
23. Accept reasonable extra duty assignments necessary for a successful school program.
24. Work collaboratively with other educators to implement and utilize common formative assessments.
25. Actively participate in PLCs, collaborative teams, and grade level meetings.
26. Utilize county approved online learning platforms to post grades, take attendance, enter discipline, and post assignments daily.
27. Establish and maintain standards of classroom management that foster a learning environment.
28. Provide individual and group instruction designed to meet individual needs and motivate students.
29. Maintain professional work habits.
30. Maintain and upgrade professional skills.
31. Meet all professional responsibilities.

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32. Perform other duties and responsibilities as assigned by the principal/assistant principal.
33. In the event of a directive issued by the school administration, instruction may be modified (ex: remote/distance learning)
Modification of instruction may include, but not limited to:
 - a. Conducting instructional interventions virtually
 - b. Conduct school based in-person instructional interventions
 - c. Ability to use virtual, online formats (TEAMS)
 - d. Ability to support instruction for students who may participate virtually, remotely, or in-person.
 - e. Use documentation log for communication and evidence of interventions.
34. Perform other duties and responsibilities as assigned by the principal/assistant principal.

Additional Information: